

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
COMPLAINTS COMMITTEE MINUTES
November 17, 2023**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on November 17, 2023

MEMBERS PRESENT

Amanda Grigsby
Beverly Martin

DPL STAFF

Stephanie Hilson-Robinson, Board Administrator
Lyndsay Sipple, Admin Section II Supervisor

MEMBERS ABSENT

Jake Roberts

LEGAL COUNSEL

Sara Janes, OLS

OTHER

CALL TO ORDER

Ms. Grigsby called the meeting to order at 8:37 a.m.

APPROVAL OF MINUTES

Ms. Martin moved for the approval of the October 20, 2023, minutes. The second by Ms. Grigsby was carried.

LPC INVESTIGATIONS

COMPLAINTS COMMITTEE

Ms. Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Ms. Grigsby, seconded by Ms. Martin, which carried. The board entered closed session at 8:38 a.m.

Ms. Grigsby made a motion to leave closed session at 10:02 a.m. The second by Ms. Martin was carried. No action was taken during closed session.

INVESTIGATIONS

- 2022LPC-00001 – Defer to December
- 2022LPC-00026 – Dismiss.

COMPLAINTS COMMITTEE

- 2023LPC-00018 FFD Report – Licensee determined to be fit for duty. Dismiss.
- 2022LPC-00021 – Offer of Informal Settlement to include revocation for three years, maintain supervision for one year when and if the license is renewed, and loss of supervision credential for two upon renewal.
- 2023LPC-00004 & 2023LPC-00006 – Approved counteroffer of private reprimand.
- 2023LPC-00034 – Committee agreed to submit questions to the licensee’s attorney for answers in lieu of an interview. Defer to December.
- 2023LPC-00039 – Written reprimand with three hours in ethics (to include the topic Practicing Outside of Scope), submit proof to the Board within three months.

- ESL Self Report – Offer of Informal Settlement to include a one-year suspension. Licensee must submit a letter of stabilization from a mental health professional after one year reporting that no relapse has taken place and that they are stable.
- 2023LPC-00045 – Dismiss.
- 2023LPC-00046 – Written reprimand with 3 hours in ethics and 3 hours in professionalism.
- 2023LPC-00049 – Refer to investigation.
- 2021LPC-00042 - Updated Progress Report – Accepted by Committee.
- 2021LPC-00003 – Progress Report – Committee missing two quarterly supervision reports and one quarterly medical provider report. Letter of noncompliance to be sent with a 30-day notice to become compliant.
- 2021LPC-00028 – Progress Report – Accepted by Committee.
- 2022LPC-00043 – Progress Report – Accepted by Committee. Licensee to submit proof of CEU completion within 30 days.

ADJOURN

Ms. Grigsby motioned to adjourn at 10:02, seconded by Ms. Martin. Motion carried.